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3rd Annual Congress and Exhibition

7-8 October, 2020, Moscow

www.syngasrussia.com



DELEGATE'S REMINDER
Congress and Exhibition
«Syngas Nitrogen Russia and CIS»
7-8 October, Moscow

Dear Delegate,

We are delighted to confirm your registration to the 3rd Congress and exhibition
“Syngas Nitrogen Russia and CIS”.

Please review the information below **carefully** and **confirm** receipt of this document.

There will be simultaneous translation organized during the event. You can find a **translation equipment set** at the assistant desk near the registration area. **IMPORTANT! The equipment MUST be returned to the assistant** at the end of each day of the event.

SCHEDULE

October 7 th , Wednesday	Start	End
Registration	08:00	08:50
Start of Session 1	08:50 sharp	
Congress and Exhibition activities	09:00	18:45
The Gala – dinner *	18:00	
October 8 th , Thursday	Start	End
Registration	08:30	09:30
Congress and Exhibition activities	09:30	17:30
Close of Day Two	17:30	

We shall send you a link to **view** and **download** Congress presentations **post-event in 7 days.**

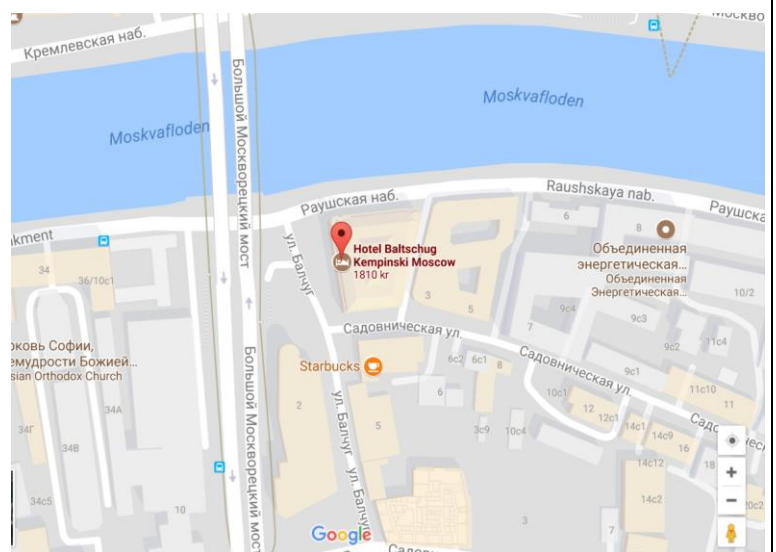
“Syngas Nitrogen Russia and CIS”
7-8 October, Moscow



VENUE:

Baltschug Kempinski Hotel, 2 Floor

Address: Moscow, 1, Baltschug
 Tel.: +7 495 287 2000



PARKING

Moscow parking – the city parking in Sadovnicheskaya and Bolotnaya Ploshchad: 50 RUB per first 30 Min, 150 RUB per each following hour, payment via the mobile app Moscow parking or parking meter. Unified contact centre +7 495 539 54 54, 3210 (free for Beeline, MTS, Megafon andTele2).
www.parking.mos.ru

DRESSCODE	Gently remind you that official dress code is obligatory.
BUSINESS TRIP AND PAYMENT DOCUMENTS	You can receive them on 7 – 8 October (excluding morning registration timeframe).
YOUR BADGE	Each delegate will receive a badge upon registration. Please note it is an admission requirement to wear your badge at all times during the event. Badge is your official pass to the Forum area to be checked by event's Security.
INTERNET ACCESS	There is a free Wi-Fi Internet access available at the venue to all event participants. According to the legal requirements, registration is necessary: for hotel guests – by hotel room and second name, other guests should submit a telephone number to receive an SMS with access code.
GALA DINNER	Will start upon completion of the Congress programme on October 7 th at 6 pm in Atrium hall. Please note it is an admission requirement to wear your badge at all times during the event. Badge is your official pass to the Dinner area By-invitation only participation. Contact the organiser to learn about participation terms and conditions

ORGANISERS' CONTACT DETAILS

Important! Local mobile phones of the project team will be available on **7-8 October only**. At any other time, please contact **Vostock Capital office** by + 44 207 394 30 90 (London), email: events@vostockcapital.com.

Contact Vostock Capital managers for any inquiries:	
Polina Galkina , Logistics Manager, general issues: hotel accommodation, exhibition, payment documents, business trip documents	+ 7 904 976 69 69
Milana Stavnaya , Conference Producer (VIP guests, speakers, presentation content, session time specifications, session moderators)	+ 7 905 209 98 83
Maria Dyachkova , Key account manager, organization of business meetings	+ 7 921 300 2020
Svetlana Pipina , marketing manager	+7 919 308 37 53

USEFUL CONTACTS	
TAXI	1. Maxim taxi +7 (495) 505–55–55 2. Yandex taxi, www.taxi.yandex.ru

Please print this reminder and keep a copy with you during the event.

WE STRONGLY URGE YOU TO CONFIRM RECEIPT OF THIS DOCUMENT.

Thank you for cooperation!

Kind Regards,
Vostock Capital team